



Antonio R. Valariegosa, Mayor
Douglas Ruffalo, General Manager

CITY OF LOS ANGELES
LOS ANGELES HOUSING DEPARTMENT
FORECLOSURE REGISTRY PROGRAM
REGISTRATION FORM

*****Please note, ALL SPACES on the form must be completed. Failure to do so will result in an incomplete registration with the City. Please make all checks payable to LAHD. Mail completed applications with payment to:**

**Los Angeles Housing Department - Attn: Elizabeth Trevizo
1200 West 7th Street, 8th Floor, Los Angeles, CA 90017**

Foreclosed Residence Address: _____

Assessor Parcel #: _____

Notice of Default Recordation #: _____ (Please attach copy to this form.)

Mortgage Identification Number (MIN): _____
(No registration fee required if registered with the Mortgage Electronic Registration System [MERS])

Bank/Lender/Lien Holder: _____

Contact: _____ Contact Phone: () _____

Mailing Address (Not P.O. Box): _____

Email Address: _____

Property Management Company/Property Preservation Company Mailing Address:

Annual Fee of \$155.00 Please check one: New Registration Updated Registration
An initial registration fee shall accompany this registration form. The registration shall be valid for the calendar year in which the property was initially registered. Any changes to the information required must be reported to the Los Angeles Housing Department (LAHD) Foreclosure Registry within 10 days of change. This form may be utilized to report updated information by checking the "Updated Registration" box and submitting to LAHD at the address indicated above. The City is not responsible for verifying the accuracy of the information provided.

Initiated by: _____
(Print Name) (Signature) (Date)

The City of Los Angeles Municipal Code (L.A.M.C), Article 4 was added to Chapter XVI, and Sections 98.0716 and 98.0717 of the L.A.M.C. were amended to increase the violations of L.A.M.C Section 98.0701.

It is the purpose and intent of the Los Angeles City Council, through the adoption of this amendment, to establish a residential property registration program as a mechanism to protect residential neighborhoods, including abandoned properties, from blight through the lack of adequate maintenance and security as a result of the foreclosure crisis.

Owner Responsibility under Article 4, Chapter XVI, Section 164.00 and Amended Sections 98.0716 and 98.7017

- Within ten (10) days of the purchase and/or transfer of a loan/deed of trust secured by the residential property the new lender (beneficiary/trustee) shall record, with the Los Angeles County Recorder's Office an Assignment of Rents. (L.A.M.C. Article 4, Section 164.03)
- If the property is in Notice of Default, the lender shall register the property with the City of Los Angeles using this form, or with the Mortgage Electronic Registration System (MERS), within ten (10) days of transfer, vacancy or subsequent vacancy. (L.A.M.C. Article 4, Section 164.04)
- Report to the City any change of address and change of contact information within ten (10) days of said change. (L.A.M.C. Article 4, Section 164.04)
- Maintain the property on a weekly basis. (L.A.M.C. Article 4, Section 164.04)
- Secure the property. (L.A.M.C. Article 4, Section 164.06)
- Post on the property the property manager's name, address and 24-hour contact phone number. (L.A.M.C. Section 98.0716)

A copy of Ordinance No. 181185 can be downloaded at:
http://clkrep.lacity.org/onlinedocs/2009/09-0365_ord_181185.pdf